

Village of Loami Zoning Board of Appeals

Duties & Responsibilities

1. Purpose & Authority

- Established under the Loami Zoning Ordinance to administer and interpret zoning regulations.
- Functions under the powers granted by state statutes and local ordinances.

2. Primary Duties

- **Appeals:** Hear and decide appeals where it is alleged that there is an error in any order, requirement, decision, or determination made by the Zoning Officer.
- **Variances:** Hear and decide requests for variances from the strict application of zoning regulations when undue hardship or practical difficulty is demonstrated.
- **Special Uses:** Review and make recommendations on applications for special uses as outlined in the zoning ordinance.
- **Text or Map Amendments:** Provide recommendations to the Village Board regarding proposed changes to the zoning map or text of the zoning ordinance.

3. Review Process

- Conduct public hearings with appropriate notice to consider zoning appeals, variances, and special use applications.
- Gather testimony, evaluate evidence, and issue findings of fact.
- Make formal recommendations to the Village Board in applicable cases.

4. Recordkeeping

- Maintain accurate records of all proceedings, decisions, and findings.
- Ensure transparency and availability of records for public inspection.

5. Ethical and Legal Compliance

- Operate in accordance with the Illinois Municipal Code and Village ordinances.
- Ensure fairness, impartiality, and due process in all decisions.

6. Coordination with Village Officials

- Work in collaboration with the Zoning Officer, Village Attorney, and Village Board to uphold zoning regulations and land use policies.